

## EBAC BYLAWS

### ARTICLE I – IDENTITY

#### SECTION 1:

This organization shall be known as the Electric Boat Athletic Club, Inc. (EBAC) located in the city of Groton, New London County, State of Connecticut.

### ARTICLE II: PURPOSE

#### SECTION 1:

To promote the morale and welfare of the members by arranging and conducting athletic matches, competitions and recreational events and to provide prizes, awards and distinctions.

### ARTICLE III: MEMBERS

#### SECTION 1: ELIGIBILITY

a. Any person employed by Electric Boat Corporation, or any employee of General Dynamics who is assigned to work at Electric Boat Corporation, may become a member.

b. Organizations teamed with or under contract to Electric Boat Corporation may obtain eligibility for employees permanently assigned to Electric Boat Corporation, as follows:

1. The organization requests EBAC membership for all its permanently assigned employees who have been issued an EB badge and are living in the area, and

2. The organization matches the Electric Boat Corporation subsidy, on a per capita basis, for all its permanently assigned employees, and

3. The EBAC approves membership for the organization by a majority vote of the members present and voting at a regular monthly meeting and by a ratification ~~vote of 2/3 of the EBAC Executive Board of Directors~~ members present and voting at an Executive Board of Directors meeting.

#### SECTION 2: MEMBERSHIP DUES

To become a member, an eligible person must pay a yearly due of two dollars (\$2.00). Payment of the yearly dues must be provided by participation in the payroll deduction plan. For employees of other organizations, where payroll deduction is not possible, payment may be made in cash to the EBAC Office.

#### SECTION 3: RIGHTS AND PRIVILEGES

Members may vote on EBAC business and participate in eligible clubs, leagues and activities. Members may attend regular monthly meetings and voice their opinions pertinent to EBAC business or the interests of the club

#### SECTION 4: RETIRED EMPLOYEES

Employees of Electric Boat Corporation, who are members of the EBAC upon retirement will become honorary members and be granted all privileges of the club, except holding office and voting. Officers who retire midterm may complete the remainder of their term with approval of ~~The Executive Board of Directors~~.

### ARTICLE IV: OFFICERS AND ~~EXECUTIVE BOARD~~ BOARD OF DIRECTORS

#### SECTION 1: OFFICERS

The Officers of the EBAC shall be President, Vice President, Secretary, Treasurer and Financial Secretary. All Officer positions are unpaid.

## SECTION 2: EXECUTIVE BOARD BOARD OF DIRECTORS

The Executive Board Board of Directors will be made up of of the EBAC shall consist of all the EBAC Officers, all past presidents and at least ten (10) and not more than eighteen (18) at least twelve (12) elected members.

Board of Directors will follow the Ethics (Blue Book) of the company during all activities, meetings or outside venues where they are representing the EBAC. The EBAC will not tolerate any the following behaviors, threatening remarks, physical injury, damaging property or acting in an aggressive way that causes someone to fear injury. EBAC Officers will take action to remove any member from the Board of Directors if there is a violation.

## SECTION 3: HONORARY POSITIONS

The Honorary Officer of the EBAC shall be:

Honorary President, the honorary president shall be the current President (General Manager or Chief Executive Officer) of Electric Boat Corporation.

## SECTION 4: ELIGIBILITY

All Officers and Executive Board of Director members must be EBAC members employed by Electric Boat Corporation.

## SECTION 5: TERMS OF OFFICE

Officers: All Officers shall be elected for a term of two (2) years.

Executive Board of Director : Executive Board of Director members shall be elected for a term of three (3) years. Terms not completed by incumbent shall be filled with the next available candidate for the remainder of that term. The term length for positions not previously filled shall be established so as not to elect more than six (6) Executive Board members each November. A partial year shall be counted as one (1) year of a term. The term of office for those elected in November shall begin the following January. Executive Board of Director members must attend at least 1 out of 4 consecutive EBAC general membership and Executive Board of Director meetings (inclusive).

Absences for EBAC business, EB business or illness may be excused provided written notification is received by the President. before the first meeting after 4 have been missed.

~~Dismissed Executive Board members may run for office as provided by these by laws.~~

## ARTICLE V: ELECTIONS

### SECTION 1: NOMINATING COMMITTEE

A nominating committee shall be appointed by the President each January. The nominating committee shall ensure that all candidates for election are eligible.

### SECTION 2: ELIGIBILITY REQUIREMENTS

President: Candidates seeking the office of EBAC President must be an EBAC Officer or have served as an EBAC Officer or served as a member of the Executive Board of Directors for at least two (2) terms.

Vice President, Secretary, Treasurer & Financial Secretary Candidates seeking office of Vice President, Secretary, Treasurer & Financial Secretary shall have served at least one (1) term on the EBAC Executive Board Board of Directors.

Executive Board of Directors: Candidates seeking a position on the EBAC Executive Board of Directors shall be employees of Electric Boat Corporation and members of the EBAC for at least six (6) months and have attended four (4) regular monthly meetings during the twelve (12) months prior to their declaration of candidacy.

### SECTION 3: PROCEDURE

Notification: All candidates for EBAC Office or **Executive Board of Directors** position must present written intentions to the nominating committee no later than three (3) weeks prior to the election. These intentions must include the candidate's full name, badge number, the office they seek and contain the signatures and badge numbers of ten (10) EBAC members supporting the candidacy (Note: incumbents need not meet this requirement). A list of all candidates shall be published in the EBAC NOTICE at least two (2) weeks prior to the election.

#### SECTION 4: ELECTIONS

Annual Elections: The election of EBAC Officers and **Executive Board of Directors** members (if applicable) shall be held at the November regular monthly meeting.

Special Elections: Elections to fill vacant officer or **executive board of director positions**, shall be scheduled at a time and place determined by the EBAC President.

Voting Elections: Results will be decided by a plurality vote of those members present and voting.

#### ARTICLE VI: DUTIES

##### SECTION 1: PRESIDENT

The EBAC President shall:

- a) Preside at all EBAC Regular Monthly and **Executive Board of Director** meetings.
- b) Be responsible for enforcing all EBAC by-laws and policies.
- c) Call special meetings of the **Executive Board of Director** at his/her discretion or when requested by at least three (3) **Executive Board of Director** members.
- d) Appoint all EBAC commissioners, managers and committees.
- e) Oversee and direct the operation of the EBAC Office.
- f) Represent the EBAC in all matters involving Electric Boat Corporation.
- g) Represent the EBAC in matters involving the community at large.
- h) Submit an annual budget Electric Boat Corporation.
- i) Be responsible for the fiscal operation of the EBAC. Monitor income, expenditures and performance to budget.

##### SECTION 2: VICE PRESIDENT

The EBAC Vice President shall:

- a) Assist the EBAC President as directed by the President.
- b) Preside at meetings when the EBAC President is absent.
- c) Assume the duties of the EBAC President in the event the President is unable to serve due to extended illness, death, termination, etc.

##### SECTION 3: SECRETARY

The EBAC Secretary shall:

- a) Record, report and maintain the minutes of EBAC regular monthly meeting, **Executive Board of Director** meetings and special **Executive Board of Director** meetings.
- b) Receive and report all communications.
- c) Be responsible for the proper filing and maintenance of all EBAC records and documents.
- d) Direct preparation of and be responsible for the EBAC Notice.
- e) Preside at meetings when both the EBAC President and Vice President are absent.

##### SECTION 4: FINANCIAL SECRETARY

The EBAC Financial Secretary shall:

- a) Receive all EBAC income and deposit same in the EBAC bank account;
- b) Be responsible for monitoring EBAC income compared to annual budget income and shall take appropriate action in cases of discrepancy.
- c) Direct the preparation and review the summary of income for each deposit. The income summary shall be subtotaled by activity.
- d) Present a monthly summary of deposits, subtotaled by activity, at the regular monthly meeting. Copies of the income summaries and monthly summary shall be presented to the EBAC Treasurer.

#### SECTION 5: TREASURER

The EBAC Treasurer shall:

- a) Record all receipts from the EBAC Financial Secretary.
- b) Approve and record all expenditures of EBAC funds.
- c) Record all transactions and maintain an annual record of the EBAC account.
- d) Provide a Treasurer's report at the regular monthly meeting, of the status of the EBAC account with a summary of income and expenditure activity for the preceding month.
- e) Prepare the annual EBAC budget for review by the EBAC officers and submittal by the EBAC President.
- f) Provide and maintain an annual report of all EBAC income and expenses by activity for each calendar year.

#### SECTION 6: HONORARY PRESIDENT

The Honorary President is a ceremonial position and carries no functional responsibilities or attendance requirements.

SECTION 7: EBAC Executive Board of Directors shall:

- a) Monitor compliance with all EBAC rules and regulations.
- b) Approve or disapprove all requests for unbudgeted expenditures over fifty dollars (\$50), which have been approved at a regular monthly meeting.
- c) Approve or disapprove all requests to participate as an unbudgeted EBAC activity, even at no cost to the EBAC, which have been approved at a regular monthly meeting.
- d) Serve on committees as directed by the EBAC President.
- e) Act as a Liaison between the EBAC and the membership for ticket distribution, communication of upcoming events, resolution of complaints and as a general promoter of the EBAC.

#### ARTICLE VII: MEETINGS

##### SECTION 1:

Regular monthly meeting shall be held on the first Thursday of each month, ~~if~~ <sup>if</sup> the first Thursday is a holiday than the President shall designate an alternate date.

##### SECTION 2: EXECUTIVE BOARD OF DIRECTOR MEETINGS

The Executive Board of Director shall meet on the first Tuesday following the regular monthly meeting. ~~If, if the first~~ Tuesday following the regular monthly meeting falls on a holiday than the President shall designate an alternate date.

##### SECTION 3: SPECIAL MEETINGS

Special meetings may be called as considered necessary by the EBAC President or requested in accordance with Article VI, Section 1.

#### SECTION 4: QUORUM

All binding action resulting from any EBAC meeting shall require a quorum present and voting. Quorum requirements are:

a. Regular monthly meeting - A quorum shall consist of at least ~~three (3) officers and two (2) (non-officer) Executive Board members.~~ 5 total Board of Directors of which at least 2 officers are present.

b. Executive Board and Special meetings - A Quorum shall consist of ~~two (2) officers and six (6) (non-officer) Executive Board members.~~ 8 total Board of Directors of which at least 2 officers are present.

#### SECTION 5: CONDUCT OF MEETINGS

Matters to be considered for EBAC action or endorsement shall be proposed in the form of a motion and voted on as described by Robert's Rules of Order. Votes (except as otherwise noted in these bylaws) shall be decided by a simple majority of those present and voting.

#### ARTICLE VIII: AMENDMENTS PROCEDURE

Amendments to these bylaws shall be presented in writing to the EBAC Secretary before a regular monthly meeting. ~~At the regular monthly meeting upon which they were presented to the Secretary, the Secretary will acknowledged them under new business. They will be posted with in a day to the website and will be put into the weekly email till next the next regular monthly meeting. At They will be read at~~ the next regular monthly meeting the amendments will be read and voted on then will be ~~and~~ placed on the agenda for action at the ~~following Executive Board of Directors~~ Meeting. The proposed amendment may be edited or revised before the ~~Executive Board of Directors~~ votes to accept by a majority vote. If accepted an amendment shall be prepared and posted for a minimum of 15 days in the EBAC Notice, or other suitable information medium.

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